



UNIVERSAL COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE, New Delhi; Affiliated to JNTUK, Kakinada.
DOKIPARRU (V), MEDIKONDUR (M), GUNTUR-522438

UCET/IQAC/016

Date: 18.08.2020

Internal Quality Assurance Cell (IQAC) Academic Year 2020-2021


CIRCULAR

All the members of IQAC are hereby informed to attend the Internal Quality Assurance Cell (IQAC) meeting at 11:00 A.M on 20.08.2020 (i.e.Thursday)at the Board of Directors Room without fail.

Agenda Items:

1. Confirmation of the minutes of meeting held on 18.03.2020.
2. Review on Teaching Learning Process.
3. Initiation of Entrepreneur Development Cell.
4. Review on Mentoring System for students.
5. Review on MOUs between industries.
6. Review on conduction of Academic Audit.
7. Placements and Training Activities.
8. Miscellaneous.


IQAC Coordinator


Principal
PRINCIPAL
UNIVERSAL COLLEGE OF
ENGINEERING & TECHNOLOGY
DOKIPARRU (V), MEDIKONDURU (M)
GUNTUR (Dist.)

Copy to: 1) All HoDs
2) The Members



UNIVERSAL COLLEGE OF ENGINEERING AND TECHNOLOGY

Approved by AICTE, New Delhi; Affiliated to JNTUK, Kakinada.

DOKIPARRU (V), MEDIKONDUR (M), GUNTUR-522438

Internal Quality Assurance Cell (IQAC), A.Y. 2020-2021

Minutes of 16th Meeting

All IQAC members are invited to attend this meeting held on 20.08.2020 (i.e. Thursday) in Board of Directors Room at 11:00AM. The agenda of the meeting is mentioned with this. Please go through it and all concerned are requested to take necessary action in this regard.

Agenda Items:

1. Confirmation of the minutes of meeting held on 18.03.2020.
2. Review on Teaching Learning Process.
3. Initiation of Entrepreneur Development Cell.
4. Review on Mentoring System for students.
5. Review on MOUs between industries.
6. Review on conduction of Academic Audit.
7. Placements and Training Activities.
8. Miscellaneous.

Minutes of Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) was held in the Board of Directors Room on 20.08.2020 (i.e. Thursday) at 11:00AM.

The Chairperson Dr M Umadevi, welcomed the members to the IQAC meeting of the Institute for the academic year 2020-2021.

The Coordinator Assoc. Prof. Dr. M. Koti Reddy, also welcomed the members to the meeting of the IQAC.

1. Confirmation of the minutes of previous meeting was held on 18.03.2020.

The Chairperson and all the members are confirmed the minutes of previous meeting were held on 18.03.2020.

2. Review on Teaching Learning Process.

Information and Communication Technology has been made an integral part of the teaching-learning process by converting more conventional classrooms into ICT enabled classrooms. These rooms have been equipped with LCD projectors, internet facility and audio systems.

3. Initiation of Entrepreneur Development Cell.

The chairperson inaugurated the Entrepreneur Development Cell and handed over to the Coordinator. The EDC aims to encourage the first year to final students to take place in national entrepreneurship network course enthusiastically.

Mr K Vijay Kumar Coordinator, EDC for necessary action.

4. Review on Mentoring System for students.

The Chairperson emphasized to make the student mentor system more strong to connect students and their parents.

Parents and guardians are timely informed about their ward progress and attendance.

Faculty members should motivate the students towards academic and extra-curricular activities. HoDs for necessary action.

5. Review on MOUs between industries.

The UCET is tie-up with various industries It is to provide real time industrial exposure to students through internships, projects, guest lectures and Knowledge exchange programs by increasing the number of MoUs with various external agencies. The HoDs advised to explore various consultancy opportunities for enhancing entrepreneurship and revenue generation in consolation with centre for innovation incubation and entrepreneurship.

6. Review on conduction of Academic Audit.

All HoDs carry out academic audit keeping in view the following points.

- Level of Mid Exam questions and papers as per Blooms Taxonomy
- Assignments
- Slip Tests

- Questionnaire in labs
- Course outcomes and Programme outcomes

HoDs take necessary steps

7. Placements and Training Activities.

The Chairperson reviewed the placement activities of the last batch. That is 2019-2020. And found them to be satisfactory. She directed the TPO to analyse the placements and file an ATR with the IQAC by including suggestions for improvement to the current academic year 2020-2021.

8. Miscellaneous

The Chairperson directed all HoDs to interact with faculty having less than 75% feedback and seek their explanation in writing for filing in the department after consolidating all the explanations, an ATR must be prepared and submitted to the IQAC.

9. Meeting ended with thank you note.

Meeting Attendance


The IQAC meeting was held on 18.03.2020 (i.e.Wednesday) at 11:00AM at BDR in Universal College of Engineering and Technology, Dokiparru, Guntur-522438.

The following members were present for the meeting

S.No.	Name of the Staff	Designation	Position
1	Dr M Umadevi	Principal	Chairperson
2	Rev. Fr. M. Fathima Marreddy	Management Member	Member
3	Dr E Srinivasa Reddy	Academic Expert	Member
4	Mr. Y. Suresh Reddy	Administrative Officer	Member
5	Dr K Vijaya Baskara Reddy	HOD - CIVIL	Member
6	Mr. J S Srinivasa Raju	HOD - EEE	Member
7	Mr N Ramesh	HOD-MECH	Member
8	Mr.K. Vijaya Kumar	HOD - ECE	Member
9	Mr. R.Pitchaiah	HOD - CSE	Member







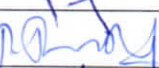

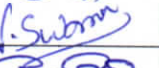





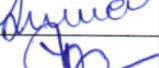

10	Mr. M. Jayarami Reddy	HOD - S&H	Member
11	Dr. P. Jeevan Pradeep	HOD - MBA	Member
12	Dr M Koti Reddy	Associate Professor-ECE	Coordinator
13	Mr.V. Swamy Srinath	Assistant Professor - CIVIL	Member
14	Mr Y Harimadhava Reddy	Assistant Professor -EEE	Member
15	Dr. D Balaji Naik	Associate Professor - MECH	Member
16	Mr.K.Babu Rao	Associate Professor -ECE	Member
17	Dr.M. Jaya Ram	Professor -CSE	Member
18	Mr.M. Simhadri	Assistant Professor -S&H	Member
19	Mr.Y.Prasada Rao	Associate Professor -MBA	Member
20	Mr.T.Suman Paul Reddy	Exam Section -EEE	Member
21	Mr. M. Kishore Babu	Placement Officer- CSE	Member


IQAC Coordinator



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16th Meeting Attendance

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UCET/IQAC/017

Date: 02.11.2020

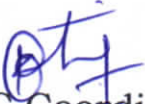
Internal Quality Assurance Cell (IQAC) Academic Year 2020-2021


CIRCULAR

All the members of IQAC are hereby informed to attend the Internal Quality Assurance Cell (IQAC) meeting at 10:00 A Mon 04.11.2020 (i.e. Wednesday) at the Board of Directors Room without fail.

Agenda Items:

1. Confirmation of the minutes of meeting held on 20.08.2020.
2. To review the status of student activities
3. Best practice and quality initiatives
4. Performance of various academic activities and feedback analysis
5. To review the status of accreditations and affiliations


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Internal Quality Assurance Cell (IQAC), A.Y. 2020-2021

Minutes of 17th Meeting

.....

All IQAC members are invited to attend this meeting held on 04.11.2020 (i.e. Wednesday) in Board of Directors Room at 11:00AM. The agenda of the meeting is mentioned with this. Please go through it and all concerned are requested to take necessary action in this regard.

Agenda Items:

1. Confirmation of the minutes of meeting held on 20.08.2020.
2. To review the status of student activities
3. Best practice and quality initiatives
4. Performance of various academic activities and feedback analysis
5. To review the status of accreditations and affiliations

Minutes of Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) was held in the Board of Directors Room on 04.11.2020 (i.e. Wednesday) at 11:00AM.

The Chairperson Dr M Umadevi, welcomed the members to the IQAC meeting of the Institute for the academic year 2020-2021.

The Coordinator Assoc. Prof. Dr. M. Koti Reddy, also welcomed the members to the meeting of the IQAC.

1. Confirmation of the minutes of previous meeting was held on 20.08.2020.

The Chairperson and all the members are confirmed the minutes of previous meeting were held on 20.08.2020.

2. To review the status of student activities.

IQAC dean has explored the possibilities of integrating the online classes with the existing MS Teams so that monitoring of class work becomes

3. Best practice and quality initiatives.

IQAC focused and insisted the best practices:

- Certification Courses Training
- Social Relevance and Self Reliance.
- Promotion of e-Learning/ Active Learning/ Moodles.

4. Performance of various academic activities and feedback analysis.

Dean represented the details of Faculty Development Programs attended and conducted by faculty in each department. It was informed that the faculty should attend the FDPs during COVID period, as per the AICTE policy.

Advised the following benchmarks for the departments:

- One FDP per semester
- One National level conference per year

5. To review the status of accreditations and affiliations.

Dean IQAC has given the status of the NAAC work and update data for current academic year.

Meeting Attendance

The IQAC meeting was held on 18.03.2020 (i.e. Wednesday) at 11:00AM at BDR in Universal College of Engineering and Technology, Dokiparru, Guntur-522438.

The following members were present for the meeting

S.No.	Name of the Staff	Designation	Position
1	Dr M Umadevi	Principal	Chairperson
2	Rev. Fr. M. Marreddy	Management Member	Member
3	Dr E Srinivasa Reddy	Academic Expert	Member
4	Mr. Y. Suresh Reddy	Administrative Officer	Member
5	Dr K Vijaya Baskara Reddy	HOD - CIVIL	Member
6	Mr. J S Srinivasa Raju	HOD - EEE	Member


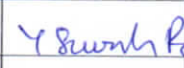















7	Mr N Ramesh	HOD-MECH	Member
8	Mr.K. Vijaya Kumar	HOD - ECE	Member
9	Mr. R.Pitchaiah	HOD - CSE	Member
10	Mr. M. Jayarami Reddy	HOD - S&H	Member
11	Dr. P. Jeevan Pradeep	HOD - MBA	Member
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21	Mr. M. Kishore Babu	Placement Officer- CSE	Member


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17th Meeting Attendance

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UCET/IQAC/018

Date: 04.01.2021

Internal Quality Assurance Cell (IQAC) Academic Year 2020-2021

CIRCULAR

This is to inform all the members of IQAC that you are requested to attend the Internal Quality Assurance Cell (IQAC) meeting at 10:00 AM on 06.01.2021 (i.e. Wednesday) at the Board of Directors Room without fail.

Agenda Items:

1. Confirmation of the minutes of meeting held on 04.11.2020
2. Performance of students in final examinations I sem
3. Updating of NAAC DVV
4. Final year students Projects.
5. Activities under Professional Body.

IQAC Coordinator

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Internal Quality Assurance Cell (IQAC), A.Y. 2020-2021

Minutes of 18th Meeting

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Agenda Items:

1. Confirmation of the minutes of meeting held on 04.11.2020
2. Performance of students in final examinations I sem
3. Updating of NAAC DVV
4. Final year students Projects.
5. Activities under Professional Body.

Minutes of Meeting

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The Chairperson Dr M Umadevi, welcomed the members to the IQAC meeting of the Institute for the academic year 2020-2021.

The Coordinator Assoc. Prof. Dr. M. Koti Reddy, also welcomed the members to the meeting of the IQAC.

1. Confirmation of the minutes of previous meeting was held on 04.11.2020.

The Chairperson and all the members are confirmed the minutes of previous meeting were held on 04.11.2020.

2. Performance of students in final examinations I sem

The Chairperson, IQAC, Ucet has discussed the results of I sem final examinations as the results are better than university average. He has expressed his happiness on the performance of students and further emphasized the need to improve the results further.

Mr. Kishore , Placement Officer, stressed the need to get good results as the no of eligible students for the placements depends mainly on academic results. Further, he explained the kinds of training programs offering by the college and the list of companies to be visited to the college for the placements.

3. Updating of NAAC DVV

The chairperson Updated about DVV start of verification by December 3rd in that some questionnaire by NAAC, cleared and submitted the clear DVV on Dec 16th and waiting for result.

4. Final year students Projects

The Chairperson, IQAC, UCET has enquired about the status of B.Tech Final year students projects. He has stressed all the heads of the department to the quality projects. Further he requested the heads to conduct project reviews as per guide lines. Dr M Koti Reddy , IQAC Coordinator, has requested the heads of the departments to undertake quality projects

5. Activities under Professional Body

Dr M Koti Reddy, IQAC Coordinator, UCET requested all the heads conduct the workshops and technical events under professional bodies. He opined that these kinds of programs will fill the gap between academic curriculum and industry needs.

Action taken report on the decisions of the previous meeting

S no	Agenda	Action Taken
1	Review of minutes of 17th IQAC Meeting	Reviewed the minutes of 17 th IQAC Meeting
2	To review the status of student activities	IQAC dean has explored the possibilities of integrating the online classes with the existing MS Teams so that monitoring of class work becomes convenient before the semester commences.
3	Best practice and quality initiatives	IQAC focused and insisted the best practices: <ul style="list-style-type: none"> • Certification Courses Training • Social Relevance and Self Reliance. • Promotion of e-Learning/ Active Learning/ Moodles.

4	Academic activities and feedback analysis.	Dean represented the details of Faculty Development Programs attended and conducted by faculty in each department.
5	status of accreditations and affiliations	Dean IQAC has given the status of the NAAC work and update data for current academic year.

Meeting ended with thank you note.

Meeting Attendance


The IQAC meeting was held on 18.03.2020 (i.e. Wednesday) at 11:00AM at BDR in Universal College of Engineering and Technology, Dokiparru, Guntur-522438.

The following members were present for the meeting

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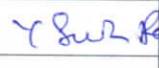



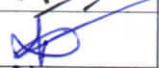


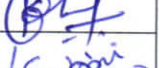
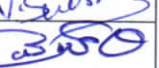




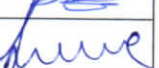


20	Mr.T.Suman Paul Reddy	Exam Section -EEE	Member
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18th Meeting Attendance

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UCET/IQAC/019

Date: 29.03.2021

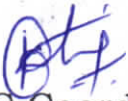
Internal Quality Assurance Cell (IQAC) Academic Year 2020-2021

CIRCULAR


All the members of IQAC are hereby informed to attend the Internal Quality Assurance Cell (IQAC) meeting at 10:00 AM on 31.03.2021 (i.e. Wednesday) at the Board of Directors Room without fail.

Agenda Items:

1. Confirmation of the minutes of meeting held on 06.01.2021.
2. Academic activities and feedback analysis of the students
3. Status of Publications & Research projects.
4. To review the faculty development programs conducted.
5. To review the status of NAAC DVV.
6. To review the performance of departments.


IQAC Coordinator

Copy to: 1) All HoDs
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DOKIPARRU (V), MEDIKONDUR (M), GUNTUR-522438

Internal Quality Assurance Cell (IQAC), A.Y. 2020-2021

Minutes of 19th Meeting

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All IQAC members are invited to attend this meeting held on 31.03.2021 (i.e. Wednesday) in Board of Directors Room at 11:00AM. The agenda of the meeting is mentioned with this. Please go through it and all concerned are requested to take necessary action in this regard.

Agenda Items:

1. Confirmation of the minutes of meeting held on 06.01.2021.
2. Academic activities and feedback analysis of the students
3. Status of Publications & Research projects.
4. To review the faculty development programs conducted.
5. To review the status of NAAC DVV.
6. To review the performance of departments.

Minutes of Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) was held in the Board of Directors Room on 31.03.2021 (i.e. Wednesday) at 11:00AM.

The Chairperson Dr M Umadevi, welcomed the members to the IQAC meeting of the Institute for the academic year 2020-2021.

The Coordinator Assoc. Prof. Dr. M. Koti Reddy, also welcomed the members to the meeting of the IQAC.

1. Confirmation of the minutes of previous meeting was held on 06.01.2021.

The Chairperson and all the members are confirmed the minutes of previous meeting were held on 06.01.2021.

2. Academic activities and feedback analysis of the students.

Members reviewed the activities presented by the HoD's and advised the following:

Encourage the faculty of newly introduced cases like AI&ML to undergo training in the core technical areas before the next semester commences.

Monitor the implementation of active learning techniques in teaching and learning process

3. Status of Publications & Research projects.

Principal initiated the faculty for increased publications in SCOPUS and SCI Journals, advised to maintain the publications momentum to improve the NIRF ranking.

Encourage interdisciplinary projects.

4. To review the faculty development programs conducted.

Principal reviewed the participation of faculty members in various training programs and suggested the HoD's to follow-up with those departments lagging behind in conducting the training programs

The HoD's informed that there is an increase in FDPs conducted and organized during COVID period as per the Aicte policy

5. To review the status of NAAC DVV.

Dean IQAC has given the status of the NAAC DVV and update data for current academic year.

6. To review the performance of departments.

HODs of all the departments presented their initiatives for Faculty Strength, Publications and FDP's.

- Members reviewed the performance and activities of various departments and advised HODs to improve the activities in the coming semester in number of Faculty Publications, Increase the Placements.
- Members discussed about the prevailing conditions of COVID and importance and priority of health and safety of students & staff during the conduction of academic activities for the coming semester.

Action taken report on the decisions of the previous meeting

S no	Agenda	Action Taken
1	Review of minutes of 18th IQAC Meeting	Reviewed the minutes of 18 th IQAC Meeting
2	Performance of students in final examinations I sem	Principal has discussed the results of I sem final examinations as the results are better than university average. He has expressed his happiness on the performance of students and further emphasized the need to improve the results further.
3	Updating of NAAC DVV	The chairperson Updated about DVV start of verification by December 3rd in that some questionnaire by NAAC, cleared and submitted the clear DVV on Dec 16th and waiting for result.
4	Final year students Projects	All Hods are stressed the students heads of the department to the quality projects. Further heads conducted project reviews as per guide lines.
5	Activities under Professional Body	All Department heads conduct the workshops and technical events under professional bodies.

Dean IQAC thanked all the members for their sincere contribution and more suggestions for making betterment of the status of college.

Meeting Attendance


The IQAC meeting was held on 18.03.2020 (i.e. Wednesday) at 11:00AM at BDR in Universal College of Engineering and Technology, Dokiparru, Guntur-522438.

The following members were present for the meeting

S.No.	Name of the Staff	Designation	Position
1	Dr M Umadevi	Principal	Chairperson
2	Rev. Fr. M. F Marreddy	Management Member	Member
3	Dr E Srinivasa Reddy	Academic Expert	Member
4	Mr. Y. Suresh Reddy	Administrative Officer	Member
5	Dr K Vijaya Baskara Reddy	HOD - CIVIL	Member
6	Mr. J S Srinivasa Raju	HOD - EEE	Member

7	Mr N Ramesh	HOD-MECH	Member
8	Mr.K. Vijaya Kumar	HOD - ECE	Member
9	Mr. R.Pitchaiah	HOD - CSE	Member
10	Mr. M. Jayarami Reddy	HOD - S&H	Member
11	Dr. P. Jeevan Pradeep	HOD - MBA	Member
12	Dr M Koti Reddy	Associate Professor-ECE	Coordinator
13	Mr.V. Swamy Srinath	Assistant Professor - CIVIL	Member
14	Mr Y Harimadhava Reddy	Assistant Professor -EEE	Member
15	Dr. D Balaji Naik	Associate Professor - MECH	Member
16	Mr.K.Babu Rao	Associate Professor -ECE	Member
17	Dr.G Srinivas Rao	Associate Professor -CSE	Member
18	Mr.P Srinivas Rao	Assistant Professor -S&H	Member
19	Mr.Y.Prasada Rao	Associate Professor -MBA	Member
20	Mr.T.Suman Paul Reddy	Exam Section -EEE	Member
21	Mr. M. Kishore Babu	Placement Officer- CSE	Member


IQAC Coordinator



Principal
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ENGINEERING & TECHNOLOGY
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19th Meeting Attendance

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