



Internal Quality Assurance Cell (IQAC), A.Y. 2023-2024

Minutes of 27th Meeting

All IQAC members are invited to attend this meeting held on 21.06.2023 (i.e. Wednesday) in Board of Directors Room at 11:30AM. The agenda of the meeting is mentioned with this. Please go through it and all concerned are requested to take necessary action in this regards.

Agenda Items:

1. Confirmation of the minutes of meeting held on 23.03.2023.
2. Planning for the Academic Year 2023-2024
3. Discussion on Quality Improvement Initiatives
4. Feedback analysis system and action taken report.
5. Proposal for Conducting an Academic Audit.
6. Placements and Training Activities.
7. Miscellaneous.

Minutes of Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) was held in the Board of Directors Room on 21.06.2023 (i.e. Wednesday) at 11:30 AM. The Chairperson Dr.Ch.Kesava Reddy, welcomed the members to the IQAC meeting of the Institute for the academic year 2023-2024. The IQAC Coordinator Dr M Koti Reddy, also welcomed the members to the meeting of the IQAC.

1. Confirmation of the minutes of previous meeting

The Chairperson and all the members are confirmed the minutes of previous meeting were held on 21.06.2023.

2. Planning for the Academic Year 2023-2024

The members deliberated on plans for the upcoming academic year and focusing on Goals for quality enhancement, Assessment strategies

3. Discussion on Quality Improvement Initiatives

Quality Improvement Initiatives are essential for driving long-term success in organization by focusing on data, continuous feedback, collaboration and a systematic approach. So, the members discussed on quality improvements for better processes and improved outcomes.

4. Feedback analysis system and action taken report.

The Chairperson directed to all HoDs to take the student feedback on faculty and teaching learning process. The faculty having less than 75% feedback and seek their explanation in writing for filing in the department after consolidating all the explanations and an Action Taken Report must be prepared and submitted to the IQAC.

5. Proposal of conduct of Academic Audit.

All HoDs carry out the academic audit keeping in view of the following points.

Level of MID Exam questions and papers as per Blooms Taxonomy, Slip Tests, Assignments, Lab Experiments, Course objectives, Course outcomes and Programme outcomes.

6. Placements and Training Activities.

The Chairperson reviewed the placement activities of the current batch students. And found them to be satisfactory. He directed the Training and placement officer to analyse the placements and file an Action Taken Report with the IQAC by including suggestions for improvement to the next academic year 2023-2024.

7. Meeting ended with thank you note.

Action taken report on the decisions of the previous meeting

S no	Agenda	Action Taken
1	Review of minutes of 26th IQAC Meeting 21.12.2022.	Reviewed the minutes of 26th IQAC Meeting
2	Review on Teaching Learning Process.	The Chairperson directed all HoDs to facilitate the class rooms with LCD projectors, internet facility and audio systems.
3	Review on Mentoring System for students.	The Chairperson of IQAC advised all the department HoDs to focusing on Mentoring System for students.
4	Feedback analysis system and action taken report.	The Chairperson directed all HoDs to take the student feedback on faculty and teaching learning process and prepare Action Taken Report.
5	Proposal of conduct of Academic Audit.	The Chairperson directed all HoDs to prepare Level of MID Exam questions and papers as per Blooms Taxonomy, Course objectives, Course outcomes and Programme outcomes.
6	Placements and Training Activities.	The Chairperson initiated to all department HoDs to strengthen the students skills to place in MNCs.

Meeting Members

The IQAC meeting was held on 21.06.2023 (i.e. Wednesday) in Board of Directors Room at 11:00A.M in Universal College of Engineering and Technology, Dokiparru, Guntur-522438.

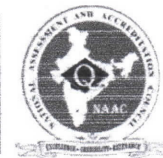
The following are the members

S.No.	Name of the Staff	Position	Signature
1	Dr Ch. Kesava Reddy	Chairperson	
2	Rev. Fr. M.Marreddy	Member	<i>M. Marreddy</i>
3	Dr S V Kota Reddy	Member	
4	Dr B Sudheer Prem Kumar	Member	
5	Dr M Manzoor Hussain	Member	
6	Mr. Y. Suresh Reddy	Member	<i>Y. Suresh Reddy</i>
7	Dr M Koti Reddy	Coordinator	<i>M. Koti Reddy</i>
8	Mr.G.ManikyaRao	Member	<i>G. Manikya Rao</i>
9	Mr.Y. Hari Madhav Reddy	Member	<i>Y. Hari Madhav Reddy</i>
10	Mr.N. Ramesh	Member	<i>N. Ramesh</i>
11	Mr.K. Vijaya Kumar	Member	<i>K. Vijaya Kumar</i>
12	Dr.M. VeeraKumari	Member	<i>M. Veera Kumari</i>
13	G.Ranganadha Rao	Member	<i>G. Ranganadha Rao</i>
14	Mr. M. Jayarami Reddy	Member	<i>M. Jayarami Reddy</i>
15	Mrs.D.Mary Sharmila Rani	Member	<i>D. Mary Sharmila Rani</i>
16	Mrs.K.Sahithi	Member	<i>K. Sahithi</i>
17	Mrs.K.Prasanna Latha	Member	<i>K. Prasanna Latha</i>
18	Mr.Sk.Md.Iliyas	Member	<i>Sk. Md. Iliyas</i>
19	Mr.K.Babu Rao	Member	<i>K. Babu Rao</i>
20	Mr.B.Avinash	Member	<i>B. Avinash</i>
21	Mrs.D.Purnodaya	Member	<i>D. Purnodaya</i>
22	Mr.K.Srinivas	Member	<i>K. Srinivas</i>
23	Dr.D.Balaji Naik	Member	<i>D. Balaji Naik</i>
24	Mr.T.Suman Paul Reddy	Member	<i>T. Suman Paul Reddy</i>
25	Mr. G. Prashanth, Manager HR, Automotive Manufacturers Pvt. Ltd.	Member	
26	Mr. M. Madhava Reddy, Electrical Technical Engineer, Shipping Corporation of India	Member	

27	B.LalithaSujala (22NF1A6105)	Student Member	
28	B.RaviKishon(Phno:8142208397)	Parent Member	


IQAC Coordinator


Principal
PRINCIPAL
UNIVERSAL COLLEGE OF
ENGINEERING & TECHNOLOGY
DOKIPARRU (V), MEDIKONDURU (Md.)
GUNTUR (Dist.)-522 438



Internal Quality Assurance Cell (IQAC), A.Y. 2023-2024

Minutes of 28th Meeting

All IQAC members are invited to attend this meeting held on 05.10.2023 (i.e. Thursday) in Board of Directors Room at 12:00P.M. The agenda of the meeting is mentioned with this. Please go through it and all concerned are requested to take necessary action in this regards.

Agenda Items:

1. Confirmation of the minutes of meeting held on 21.06.2023
2. Discussion on Innovative Teaching Learning Process.
3. Proposal to conduct Certificate Programmes.
4. Feedback Analysis System and ATR
5. Discussion on the status of Autonomous.
6. Discussion on the implementation of co-curricular activities.
7. Miscellaneous

Minutes of Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) was held in the Board of Directors Room on 05.10.2023 (i.e. Wednesday) at 12:00 P.M. The Chairperson Dr. Ch.Kesava Reddy, welcomed the members to the IQAC meeting of the Institute for the academic year 2023-2024. The IQAC Coordinator Dr.M. Koti Reddy, also welcomed the members to the meeting of the IQAC.

1. Confirmation of the minutes of previous meeting

The Chairperson and all the members are confirmed the minutes of previous meeting were held on 21.06.2023.

2. Discussion on Innovative Teaching Learning Process

The Chairperson and IQAC coordinator said An Innovative Teaching-Learning Process refers to modern, creative, and effective methods of teaching that emphasize active student involvement, technology integration, and the development skills. Then, the members discussed on methods of teaching learning process for good results.

3. Proposal to conduct Certificate Programmes

The Chairperson directed to all HoDs plan to design, develop and offer Certificate Programs to provide specialized, industry-relevant knowledge and skills to individuals looking to enhance their professional capabilities for both students and faculty.

4. Feedback analysis system and action taken report.

The Chairperson directed to all HoDs to take the student feedback on faculty and teaching learning process. The faculty having less than 75% feedback and seek their explanation in writing for filing in the department after consolidating all the explanations and an Action Taken Report must be prepared and submitted to the IQAC.

5. Discussion on the status of Autonomous.

The Chairperson discussed with all HoDs about the current status of the Autonomous of institution and also further process.

6. Discussion on the implementation of co-curricular activities.

The Chairperson discussed about the importance of Co-curricular activities and students should participate in wide range of activities such as sports, arts and culture, clubs and societies, leadership training, debate, music, community service and career development.

7. Meeting ended with thank you note.

Action taken report on the decisions of the previous meeting

S no	Agenda	Action Taken
1	Review of minutes of 27th IQAC Meeting	Reviewed the minutes of 27th IQAC Meeting
2	plans for the upcoming academic year	The Chairperson directed all HoDs to prepare for quality enhancement, Assessment strategies and Faculty development programs.
3	Implementation of Quality Improvement Initiatives	The Chairperson of IQAC advised all the department HoDs to focusing on data, continuous feedback, collaboration and a systematic approach.
4	Feedback analysis system and action taken report	The Chairperson directed all HoDs to take the student feedback on faculty and teaching learning process and prepare Action Taken Report.
4	Proposal of conduct of Academic Audit	The Chairperson directed all HoDs to prepare Level of MID Exam questions and papers as per Blooms Taxonomy, Course objectives, Course outcomes and Programme outcomes.
5	Placements and Training Activities	The Chairperson initiated to all department HoDs to strengthen the students skills to place in MNCs.

Meeting Members

The IQAC meeting was held on 05.10.2023 (i.e. Thursday) in Board of Directors Room at 12:00P.M in Universal College of Engineering and Technology, Dokiparru, Guntur-522438.

The following are the members

S.No.	Name of the Staff	Position	Signature
1	Dr Ch Kesava Reddy	Chairperson	
2	Rev. Fr. M.Marreddy	Member	<i>M. Marreddy</i>
3	Dr S V Kota Reddy	Member	
4	Dr B Sudheer Prem Kumar	Member	
5	Dr M Manzoor Hussain	Member	
6	Mr. Y. Suresh Reddy	Member	<i>Y Suresh Reddy</i>
7	Dr M Koti Reddy	Coordinator	<i>M Koti Reddy</i>
8	Mr.G.ManikyaRao	Member	<i>Manikya Rao</i>
9	Mr.Y. Hari Madhav Reddy	Member	<i>Y Hari Madhav Reddy</i>
10	Mr.N. Ramesh	Member	<i>N Ramesh</i>
11	Mr.K. Vijaya Kumar	Member	<i>K Vijaya Kumar</i>
12	Dr.M. VeeraKumari	Member	<i>M Veera Kumari</i>
13	G.Ranganadha Rao	Member	<i>RNR</i>
14	Mr. M. Jayarami Reddy	Member	<i>M Jayarami Reddy</i>
15	Mrs.D.Mary Sharmila Rani	Member	<i>D Mary Sharmila Rani</i>
16	Mrs.K.Sahithi	Member	<i>K Sahithi</i>
17	Mrs.K.Prasanna Latha	Member	<i>K Prasanna Latha</i>
18	Mr.Sk.Md.Iliyas	Member	<i>Sk Md Iliyas</i>
19	Mr.K.Babu Rao	Member	<i>K Babu Rao</i>
20	Mr.B.Avinash	Member	<i>B Avinash</i>
21	Mrs.D.Purnodaya	Member	<i>D Purnodaya</i>
22	Mr.K.Srinivas	Member	<i>K Srinivas</i>
23	Dr.D.Balaji Naik	Member	<i>D Balaji Naik</i>
24	Mr.T.Suman Paul Reddy	Member	<i>T Suman Paul Reddy</i>
25	Mr. G. Prashanth, Manager HR, Automotive Manufacturers Pvt. Ltd.	Member	
26	Mr. M. Madhava Reddy, Electrical Technical Engineer, Shipping Corporation of India	Member	

27	B.LalithaSujala (22NF1A6105)	Student Member	
28	B.RaviKishon(Phno:8142208397)	Parent Member	


IQAC Coordinator


Principal
PRINCIPAL
UNIVERSAL COLLEGE OF
ENGINEERING & TECHNOLOGY
DOKIPARRU (V), MEDIKONDURU (Md.)
GUNTUR (Dist.)-522 438



Internal Quality Assurance Cell (IQAC), A.Y. 2023-2024

Minutes of 29th Meeting

.....
All IQAC members are invited to attend this meeting held on 21.12.2023 (i.e. Thursday) in Board of Directors Room at 02:00P.M. The agenda of the meeting is mentioned with this. Please go through it and all concerned are requested to take necessary action in this regards.

Agenda Items:

1. Confirmation of the minutes of meeting held on 05.10.2023.
2. Planning for the Time Tables, Subject Allocation etc.
3. Discussion on Campus Recruitment Training Program.
4. Discussion on conducting NDLI Programs.
5. Review on student feedback analysis.
6. Declared the confirmation of Autonomous status and about the next process.
7. Discussion on MoUs.
8. Miscellaneous.

Minutes of Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) was held in the Board of Directors Room on 21.12.2023 (i.e. Thursday) at 02:00 P.M. The Chairperson Dr. Ch.Kesava Reddy, welcomed the members to the IQAC meeting of the Institute for the academic year 2023-2024. The IQAC Coordinator Dr.M. Koti Reddy, also welcomed the members to the meeting of the IQAC.

1. Confirmation of the minutes of previous meeting

The Chairperson and all the members are confirmed the minutes of previous meeting were held on 05.10.2023.

2. Planning for the Time Tables, Subject Allocation etc.

The Chairperson directed all HoDs to prepare the Time Tables, subject allocation and Lesson Plan for each subject for this current semester.

3. Discussion on Campus Recruitment Training Program

The Chairperson discussed about the importance of Campus Recruitment Training Program (CRTP) and to prepare students for the recruitment process that companies follow to hire fresh talent directly from academic institutions. As competition for jobs intensifies and companies look for candidates who not only possess academic knowledge but also demonstrate the right set of professional skills.

4. Discussion on conducting NDLI Programs.

Awareness programs are designed to introduce students, faculty, and researchers to the National Digital Library of India and its vast repository of resources. And also Webinars and Online Seminars of Hosting sessions where experts or NDLI representatives talk about the importance of digital libraries, the tools available on the NDLI platform, and how they can benefit students and educators.

5. Feedback analysis system and action taken report.

The Chairperson directed to all HoDs to take the student feedback on faculty and teaching learning process. The faculty having less than 75% feedback and seek their explanation in writing for filing in the department after consolidating all the explanations and an Action Taken Report must be prepared and submitted to the IQAC.

6. Confirmation of Autonomous Status and Next Steps.

The confirmation of Autonomous status for an educational institution is a significant milestone that marks the institution's independence from the direct control of a university, allowing it to have greater autonomy in decision-making, academic curriculum, assessment, and administration.

7. Discussion on MoUs

A Memorandum of Understanding (MoU) is a formal, but non-legally binding document that outlines an agreement between two or more parties. It is often used in international relations, academic collaborations and various other contexts to establish a framework for cooperation or understanding.

8. Meeting ended with thank you note.

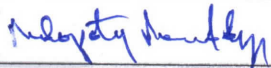
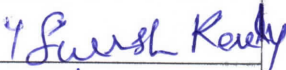


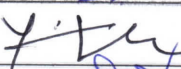

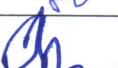
Action taken report on the decisions of the previous meeting

S no	Agenda	Action Taken
1	Review of minutes of 28th IQAC Meeting	Reviewed the minutes of 28th IQAC Meeting
2	Discussion on Innovative Teaching Learning Process.	The IQAC members discussed on methods of teaching learning process for good results
3	Proposal to conduct Certificate Programmes	The Chairperson directed to all HoDs plan to design, develop and offer Certificate Programs for both students and faculty.
4	Feedback analysis system and action taken report	The Chairperson directed all HoDs to take the student feedback on faculty and teaching learning process and prepare Action Taken Report.
5	Discussion on the status of Autonomous	The Chairperson discussed with all HoDs about the current status of the Autonomous of institution and also further process.
6	Discussion on the implementation of co-curricular activities.	The Chairperson discussed about the importance of Co-curricular activities and students should participate in various activities

Meeting Members

The IQAC meeting was held on 21.12.2023 (i.e. Thursday) in Board of Directors Room at 02:00P.M in Universal College of Engineering and Technology, Dokiparru, Guntur-522438.

The following are the members

S.No.	Name of the Staff	Position	Signature
1	Dr Ch Kesava Reddy	Chairperson	
2	Rev. Fr. M.Marreddy	Member	
3	Dr S V Kota Reddy	Member	
4	Dr B Sudheer Prem Kumar	Member	
5	Dr M Manzoor Hussain	Member	
6	Mr. Y. Suresh Reddy	Member	
7	Dr M Koti Reddy	Coordinator	
8	Mr.G.ManikyaRao	Member	
9	Mr.Y. Hari Madhav Reddy	Member	
10	Mr.N. Ramesh	Member	
11	Mr.K. Vijaya Kumar	Member	

12	Dr.M. VeeraKumari	Member	
13	G.Ranganadha Rao	Member	
14	Mr. M. Jayarami Reddy	Member	
15	Mrs.D.Mary Sharmila Rani	Member	
16	Mrs.K.Sahithi	Member	
17	Mrs.K.Prasanna Latha	Member	
18	Mr.Sk.Md.Iliyas	Member	
19	Mr.K.Babu Rao	Member	
20	Mr.B.Avinash	Member	
21	Mrs.D.Purnodaya	Member	
22	Mr.K.Srinivas	Member	
23	Dr.D.Balaji Naik	Member	
24	Mr.T.Suman Paul Reddy	Member	
25	Mr. G. Prashanth, Manager HR, Automotive Manufacturers Pvt. Ltd.	Member	
26	Mr. M. Madhava Reddy, Electrical Technical Engineer, Shipping Corporation of India	Member	
27	B.LalithaSujala (22NF1A6105)	Member	
28	B.RaviKishon(Phno:8142208397)	Member	


IQAC Coordinator


Principal
PRINCIPAL
UNIVERSAL COLLEGE OF
ENGINEERING & TECHNOLOGY
DOKIPARRU (V), MEDIKONDURU (Md.)
GUNTUR (Dist.)-522 438.



Internal Quality Assurance Cell (IQAC), A.Y. 2023-2024

Minutes of 30th Meeting

.....

All IQAC members are invited to attend this meeting held on 15.03.2024 (i.e. Friday) in Board of Directors Room at 02:30P.M. The agenda of the meeting is mentioned with this. Please go through it and all concerned are requested to take necessary action in this regards.

Agenda Items:

1. Confirmation of the minutes of meeting held on 21.12.2023.
2. To take follow up of academic calendar of the year.
3. Discussion on Student Internships and Activities.
4. Planning for NIRF-2024
5. Planning of academic and research activities of the college and departments
6. Autonomous Works for Student Development and Innovation.
7. Any other relevant issues made by the IQAC members.

Minutes of Meeting

A meeting of the Internal Quality Assurance Cell (IQAC) was held in the Board of Directors Room on 15.03.2024 (i.e. Friday) at 02:30 P.M. The Chairperson Dr. Ch.Kesava Reddy, welcomed the members to the IQAC meeting of the Institute for the academic year 2023-2024. The IQAC Coordinator Dr.M.Koti Reddy, also welcomed the members to the meeting of the IQAC.

1. Confirmation of the minutes of previous meeting

The Chairperson and all the members are confirmed the minutes of previous meeting were held on 21.12.2023.

2. To take follow up of academic calendar of the year.

The follow up of academic calendar was taken with discussions and evaluation. IQAC Coordinator explained about the execution of the academic calendar and it was resolved to execute academic calendar strictly.

3. Discussion on Student Internships and Extracurricular Activities.

Student internships and extracurricular activities play a crucial role in shaping a student's academic and professional journey. Both provide opportunities for personal and skill development, allowing students to apply classroom knowledge in real-world scenarios.

4. Planning for NIRF-2024

The committee has reviewed the following:

- National Institutional Ranking Framework (NIRF) parameters for ranking the Institutions.
- Methodology is reviewed such as, Data collection and Data capturing
- Online Feedback System, Data verification and validation procedures
- Discussed about the procedure for computing of scores and rankings and also discussed about additional insights such as teaching, learning and resources, research and professional practices and rank order correlation across parameters.

5. Planning of academic and research activities of the college and departments.

The Chairperson discussed with Head of the departments for Faculty Development Programmes (FDPs) and should submit proposals for International, National, State level and University level conferences, workshops and seminars to UGC.

6. Autonomous Works for Student Development and Innovation

The concept of autonomous works refers to projects, assignments, or initiatives where students have a high degree of control over their tasks, decisions, and outcomes. These works encourage independence, critical thinking, problem-solving, and self-management, which are essential skills for professional success.

7. Any other relevant issues made by the IQAC members

The IQAC coordinator suggested to introduce additional skill oriented, value added certificate courses for the students and to conduct faculty development programs. And Meeting ended with thank you note.

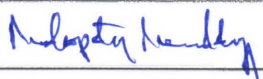
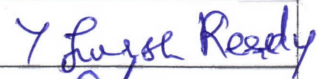

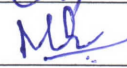
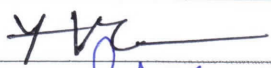
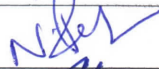
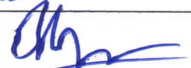
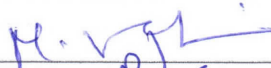
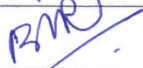

Action taken report on the decisions of the previous meeting

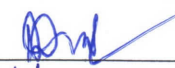



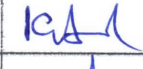




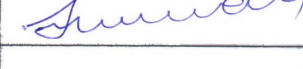
S no	Agenda	Action Taken
1	Review of minutes of 29th IQAC Meeting	Reviewed the minutes of 29th IQAC Meeting
2	Planning for the Time Tables, Subject Allocation etc	The Chairperson directed all HoDs to prepare the Time Tables, subject allocation and Lesson Plan for each subject for this current semester.
3	Discussion on Campus Recruitment Training Program	The Chairperson directed to all HoDs plan to design of conducting Campus Recruitment Training Program.
4	Discussion on conducting NDLI Programs	The Chairperson directed all HoDs to conduct Webinars and Online Seminars of Hosting sessions.
5	Feedback analysis system and action taken report	The Chairperson directed all HoDs to take student feedback in this semester.
6	Confirmation of Autonomous Status and Next Steps.	The Chairperson declared the confirmation of Autonomous status .

Meeting Members

The IQAC meeting was held on 15.03.2024 (i.e. Friday) in Board of Directors Room at 02:30P.M in Universal College of Engineering and Technology, Dikiparru, Guntur-522438.

The following are the members

S.No.	Name of the Staff	Position	Signature
1	Dr Ch Kesava Reddy	Chairperson	
2	Rev. Fr. M.Marreddy	Member	
3	Dr S V Kota Reddy	Member	
4	Dr B Sudheer Prem Kumar	Member	
5	Dr M Manzoor Hussain	Member	
6	Mr. Y. Suresh Reddy	Member	
7	Dr M Koti Reddy	Coordinator	
8	Mr.G.ManikyaRao	Member	
9	Mr.Y. Hari Madhav Reddy	Member	
10	Mr.N. Ramesh	Member	
11	Mr.K. Vijaya Kumar	Member	
12	Dr.M. VeeraKumari	Member	
13	G.Ranganadha Rao	Member	
14	Mr. M. Jayarami Reddy	Member	

15	Mrs.D.Mary Sharmila Rani	Member	
16	Mrs.K.Sahithi	Member	
17	Mrs.K.Prasanna Latha	Member	
18	Mr.Sk.Md.Iiyas	Member	
19	Mr.K.Babu Rao	Member	
20	Mr.B.Avinash	Member	
21	Mrs.D.Purnodaya	Member	
22	Mr.K.Srinivas	Member	
23	Dr.D.Balaji Naik	Member	
24	Mr.T.Suman Paul Reddy	Member	
25	Mr. G. Prashanth, Manager HR, Automotive Manufacturers Pvt. Ltd.	Member	
26	Mr. M. Madhava Reddy, Electrical Technical Engineer, Shipping Corporation of India	Member	
27	B.LalithaSujala (22NF1A6105)	Member	
28	B.RaviKishon(Phno:8142208397)	Member	


IQAC Coordinator


Principal
PRINCIPAL
UNIVERSAL COLLEGE OF
ENGINEERING & TECHNOLOGY
DOKIPARRU (V), MEDIKONDURU (Md.)
GUNTUR (Dist.)-522 438.